## primus



## Customer Configuration: Panasonic TGP550/TPA50 Handset User Assignment Guide

The Panasonic TGP550 and additional cordless handsets (TPA50) can be assigned to a single HPBX user or multiple HPBX users. By default, the TGP550 and associated cordless handsets will be assigned to a single user; all the handsets will ring when an incoming call goes to the user's extension:


Alternatively, you can assign a single user to each handset:


You can also do a combination - some users can have two or more handsets assigned to them, while other users will just have a single handset.

The assignment of handsets to HPBX users is configured through the HPBX Online Portal.

## ASSIGNING USERS TO HANDSETS

1. Login to the HPBX Online Portal (https://voice.primus.ca/HPBX/) using your administrator username (usually your email) and password.

2. Choose Advanced View in the drop-down menu in the top right corner.

3. Click Admin Settings in the left-hand side menu and click Button Assignment.

4. Under Configure Panasonic device, choose your Panasonic TGP550 device.

5. Assign a unique user to each "line" in the table.

## Please Note:

1. Lines represent the maximum number of users that the Panasonic device can accommodate and does not correspond to the number of call paths supported by the device.
2. You cannot assign multiple lines to a single user. Lines can be left unassigned if you have fewer users than lines - it will have no impact on the functionality of your service.

6．Assign any number of handsets to each user by using the checkboxes．You can assign a corded handset base unit to a user or a cordless handset or multiple handsets．Most users will want to dedicate a handset to only one user．

## Please Note：

Please Note：The Panasonic TGP550 can support up to 6 cordless handsets．If you have fewer than 6 cordless handsets，you can leave the extra handsets unassigned（e．g．if you have only one cordless handset，you can leave Handset 2 to 6 unassigned）．

| Configure Panasonic Device |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Lines | Assign | Base | Handset 1 | Handset 2 | Handset 3 | Handset 4 | Handset 5 | Handset 6 |
| Line 1 | J Bourassa | V | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |
| Line 2 | A Paul | $\square$ | $\square$ | $\square$ | $\nabla$ | $\square$ | $\square$ | $\square$ |
| Line 3 | $J$ Wells | 回 | $\square$ | $\nabla$ | $\square$ | $\square$ | $\square$ | 0 |
| Line 4 |  | － | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |
| Line 5 |  | $\square$ | $\square$ | $\square$ | $\square$ | 回 | $\square$ | $\square$ |
| Line 6 |  | 回 | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |
| Line 7 |  | $\square$ | － | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |
| Line 8 |  | － | $\square$ | ⿴囗 | $\square$ | $\square$ | 回 | $\square$ |
| Default |  |  |  |  |  |  |  |  |

## 7．Click Save．

