



### Customer Configuration: Panasonic TGP550/TPA50 Handset User Assignment Guide

The Panasonic TGP550 and additional cordless handsets (TPA50) can be assigned to a single HPBX user or multiple HPBX users. By default, the TGP550 and associated cordless handsets will be assigned to a single user; all the handsets will ring when an incoming call goes to the user's extension:



Alternatively, you can assign a single user to each handset:







555-0001

555-0002

555-000<mark>3</mark>

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You can also do a combination – some users can have two or more handsets assigned to them, while other users will just have a single handset.

The assignment of handsets to HPBX users is configured through the HPBX Online Portal.

#### **ASSIGNING USERS TO HANDSETS**

1. Login to the HPBX Online Portal (https://voice.primus.ca/HPBX/) using your administrator username (usually your email) and password.

primus		EN	FR Help
User name			*
Password	Remember me		*
	Login		
	I forgot my password		

2. Choose **Advanced View** in the drop-down menu in the top right corner.

primus		IMUS Jerem;bourassa@hot 6136271272x1272		Basic View VLog Out Basic View Advanced View		
Calls	Voicemail Corpora Drector				ts Settings	
Live search			and the second			
Call T/pe	Caller Number	Caller Name	Date/Time	Ac	tion	-
Received	+1(416)236-3636	Primus	2013-08-23 1	12:19		1
Received	+1(416)236-3636	Primus	2013-08-23 1	1:51 🔚		
Received	18117	Alan Parsons	2013-08-23 1	11:01 🔚	-	
Received	+1(416)236-3636	Primus	2013-08-23 1	10:17 🔚		
Received	+1(416)236-3636	Primus	2013-08-23 0	19:45 🗧		
Received	+1(416)236-3636	Primus	2013-08-23 0	19:32 🔚		
Received	+1(416)236-3636	Primus	2013-08-23 0	19:24 🔚	1	
Received	18131	Ramona St. Loi	u 2013-08-23 0	19:15  冒	iπ.	
Received	+1(416)236-3636	Primus	2013-08-23 0	18:25 🔚	1999 - C.	
Missed	+1(613)327-8138		2013-08-23 0	17:50 🔚		
Placed	(613)327-8138		2013-08-23 0	17:44  🔚		
Placec	(613)656-3524		2013-08-21 1	16:59 🔚		
Missed	+1(289)273-2631	2892732631	2013-08-03 1	11:35 🔚		
Missed	+1(613)749-7399		2013-07-27 1	15:24	1	
Missed	+1(607)397-8256		2013-07-24 1	19:23 🗧	177	
Missed	+1(289)273-2631		2013-07-17 1			

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3. Click **Admin Settings** in the left-hand side menu and click Button Assignment.

primus		*
Your Phone	Button Assignment	
Admin Settings	You are able to assign certain functionality to specific buttons on each phone. These on each set.	functions impact how many line appearances (primary and shared), busy lamp
Account Resources		
Admin Management	Select user :	×
Auth Codes	Select device :	×
Auto Attendent	Configure panasonic device :	×
Button Assignment		
Call Restrictions		
Corporate Directory		
Departments		
Global Music On Hold		
Hunt Groups	<u>.</u>	
Users		
Copyright © 1997 - 2013 Primue Telecommunications Canada Inc. Vension 1.16.1.2		

4. Under **Configure Panasonic device**, choose your Panasonic TGP550 device.

Button Assignment		
You are able to assign certain fur on each set.	nctionality to specific buttons on each phone. The	ise functions impact how many line appearances (primary and shared), t
Select user:		v
Select device :		~
Configure panasonic device :	PHONE-PSONIC TGP550-1181554	~
	PHONE-PSONIC TGP550-1181554	

5. Assign a unique user to each "line" in the table.

#### **Please Note:**

- Lines represent the maximum number of users that the Panasonic device can accommodate and does not correspond to the number of call paths supported by the device.
- 2. You cannot assign multiple lines to a single user. Lines can be left unassigned if you have fewer users than lines it will have no impact on the functionality of your service.

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6. Assign any number of handsets to each user by using the checkboxes. You can assign a corded handset base unit to a user or a cordless handset or multiple handsets. Most users will want to dedicate a handset to only one user.

#### **Please Note:**

Please Note: The Panasonic TGP550 can support up to 6 cordless handsets. If you have fewer than 6 cordless handsets, you can leave the extra handsets unassigned (e.g. if you have only one cordless handset, you can leave Handset 2 to 6 unassigned).

Lines	Assign	Base	Handset 1	Handset 2	Handset 3	Handset 4	Handset 5	Handset 6
Line 1	J Bourassa				m			
Line 2	A Paul					<b></b>	E	<b>E</b>
Line 3	J Wells		<b></b>			[77]		10
Line 4						1		
Line 5								
Line 6			177					
Line 7								
Line 8			<b></b>			6		

7. Click Save.